

CHRISTIAN ACADEMY OF LAWRENCEBURG

2007 SUMMER CARE PROGRAM

Families in need of these services must complete this form and return it to the CAL office no later than Friday, April 20th. This service is provided on a first come, first served basis and is limited to a maximum of 10 preschool age children and 12 K-4 age children.

Hours of Service

Monday-Friday 7:30 a.m. – 5:30 p.m. May 29TH -August 3RD (**CLOSED July 4th**)

Enrollment Requirements

1. Follows all of CAL's regular admissions requirements.
2. Parents are responsible for drop off and delivery of students.
3. Maintain tuition and all applicable fees.
4. Each family is responsible for providing lunch for their child/children.
5. Students must follow a modest dress code.
6. Be willing to provide transportation and/or chaperone field trips.
7. Complete all required forms and provide current medical forms.
8. Observe all Christian character requirements in keeping with the CAL mission and statement of faith.

Program Costs and Payment Plans

Weekly Rate

\$100.00

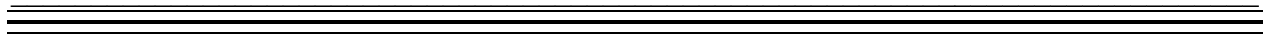
Daily Rate

\$25.00

1. Payment for the Summer Care Program will be due each Monday to pay for the week in advance. We accept weekly or monthly payments. Please notify the CAL office if you would like a payment booklet for monthly payments. The entire balance may be paid in advance, however no lump sum discounts are applicable. Children will not be accepted if there is an outstanding balance for Summer Care unless previous payment arrangements have been made with the CAL Administrative Office.
2. Enrollment fee will be \$5.00 for CAL families and \$25.00 for non-CAL families. All enrollment fees are non-refundable.
3. The Program requires a minimum of 14 **full time** students in order to make it financially feasible.
4. Daily Drop in is available but limited to open places and will be accepted only if it does not require another staff person to cover all children. Payment for daily drop-in is due in advance on the day the child is left for care. A billing fee of \$10 per statement will be applied if a statement must be sent to collect for drop-in fees. Drop-in children will not be accepted if there is an outstanding balance for Summer Care.
5. Weekly Drop in is available but limited to open places.

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6. All students must be picked-up by 5:30 p.m. or an additional charge of \$5.00 per each five-minute interval will be applied.
7. Weekly rates **will not** be reduced for days not used, except when the school is closed.
8. Changes in your Summer Care schedule must be made in writing at least **two weeks** in advance (i.e., changing from weekly rate to daily drop-in rate or vice versa, termination of Summer Care use, or planned absences due to vacations, etc.) Otherwise you will be billed for services whether your child is there or not.



Please indicate below the days you plan to use the CAL Summer Care Program:

I will be using the Summer Care Program

Monday – Friday

Drop-In Basis only.

Please circle days: **M TU W TH F PRN** (as needed)

Please detach and return to the CAL office.

Student's Name

Grade

I understand the above policies for the CAL Summer Care Program.

Parent's Signature

Date